Duties Form Article 17.1- Dalhousie/CUPE 3912 Collective Agreement

Employee Name:		Course:		
Supervisor Name:			Department Contact for Administrative Purposes:	
Term(s) (circle one):		•	Year:	
Total Hours (circle one):				
Duties		Details	Hours	
Preparation:		200.00	Tiouis	
In-class duties (lectures, tutorials, seminars, lab work, field trips, etc.)				
Office duties (office hours i	f required, meetings with supervisor, et	c.)		
Marking, Grading, Invigilati	ng			
Other (appeits)				
Other (specify)				
TOTAL HOURS (must equal Total Hours in box above, unless it is another total):				
Note and affective to a	· · · · · · · · · · · · · · · · · · ·			
Note weeks that require mo	ore than 14 hours (Article 17.1c):			
Comments:				
		- <u>-</u>		
Employee's Signature	Date	Supervisor's Signature	Date	

CUPE Collective Agreement:

https://cdn.dal.ca/content/dam/dalhousie/pdf/dept/hr/Academic-Staff-Relations/CUPE-3912-Collective Agreement.pdf https://3912.cupe.ca/documents/collective-agreements/