

Information/Library Technology/Management

Please Note:

Prospective job candidates are URGED to check with the respective department, dean, or payroll office for a more detailed description of qualifications. DO NOT apply for jobs via CUPE 3912, but directly with the contact person for each job posting. Some departments may accept applications online; others might not. It is our recommendation that you include a COMPLETE CV with every application, even if it is not requested.

Jobs are listed newest-to-oldest and expired job postings are periodically archived.



Department/Faculty: Library

Course Name: Introduction to Research in the Information Age Course

Code: LIBR 2100 04 Academic Term: Winter Class Timetable: TTH

12:00PM – 1:15PM Course Unit Value: .5 unit

Start Date: 1/6/2014

End Date: 4/30/2014

Qualifications:

Candidates should hold an ALA-accredited Master of Library Science, Library and Information Science or equivalent graduate degree in library studies. Experience in the following areas is required: university-level information literacy instruction, familiarity with course management software and the delivery of information services.

Duties: Preparation, teaching, student consultation, grading and marking, distribution of student evaluation questionnaires, involvement in student appeals, and other duties appropriate to the

appointment. _____

Additional Duties:

Remuneration: Remuneration is in accordance with the Collective Agreement between Mount Saint Vincent University and CUPE 3912

How to apply: Send your application accompanied by curriculum vitae and the names of three references to:

Department Chair: Tanja Harrison, University Librarian

Email: tanja.harrison@msvu.ca

Application deadline: 11/27/2013

• Department of Management, Saint Mary's University

Winter Term 2014

Course Title Days Time

MGMT 2383.2 Micro Organizational Behavior R 05:30 pm-08:15 pm

MGMT 3385.2A Human Resource Management TR 10:00 am-11:15 am

MGMT 3385.2B Human Resource Management TR 01:00 pm-02:15 pm

MGMT 3385.2WW Human Resource Management TBA

MGMT 3480.2E Ethical Respons of Organiz R 05:30 pm-08:15 pm

MGMT 4485.2 Wage and Salary Admin M 05:30 pm-08:15 pm

MGMT 4486.2B Personnel, Training & Dev MW 01:00 pm-02:15 pm

4489.2E Strategic Management R 05:30 pm-08:15 pm

MGMT 5585 Organizational Behaviour M 01:00 pm-03:45 pm

MGMT 6682.2BC Performance Management F x 3 TBA

MGMT 6682.2CM Performance Management S x 3 TBA

QUALIFICATIONS: Relevant Masters or Doctoral Degree and previous experience instructing equivalent university course(s). Relevant industrial experience is an asset.

NEW APPLICANTS: Applicants who have no previous experience instructing courses for the Management Department should provide supporting documents for the courses they are applying to teach (e.g., course outlines, course evaluations, tests and assignments used, course outlines for courses completed for degrees, detailed information on relevant industrial experience).

DUTIES: Course preparation, teaching, student consultation, distribution of

instructor evaluation questionnaires, marking and grading, invigilation of final exam (if scheduled), submission of grades in accordance with University procedures and deadlines, involvement in student appeals (if applicable), and other duties as deemed necessary.

SALARY RANGE: Commensurate with precedence level and in accordance with the current pay scales as set out in the Collective Agreement between Saint Mary's University and CUPE 3912.

DEADLINE: Applications must be received by 12:00 pm November 10, 2013.

TO APPLY: Please send your application to both Dr. Russel Summers at mgt.chair@smu.ca and Ms. Sandra Fougere at sandra.fougere@SMU.CA. Please note "Mgmt PT Application Winter 2014" in the subject box of your emails.

Qualified applicants who have precedence under the Collective Agreement with CUPE 3912 will be given first consideration for appointment.



Department/Faculty: Library

Course Name: Introduction to Research in the Information Age
 Course Code: LIBR 2100 19 Academic Term: Winter Class Timetable: T 6:00PM – 8:00PM Course Unit Value: .25

Start Date: 1/6/2014

End Date: 4/30/2014

Qualifications:

Candidates should hold an ALA-accredited Master of Library Science (or Library and Information Science) or equivalent graduate degree in library studies. Experience in the following areas is required: university-level information literacy instruction, familiarity with course management software and the online delivery of information services.

Duties: Preparation, teaching, student consultation, grading and marking, distribution of student evaluation questionnaires, involvement in student appeals, and other duties appropriate to the appointment.

Additional Duties:

This position will teach .25 of a .50 unit course in a team teaching arrangement with a full-time librarian. This position will require coordination and collaboration with the full-time librarian who is also scheduled to teach this course. This course is offered via distance format. Experience at administering a distance course would be an asset.

Remuneration: Remuneration is in accordance with the Collective Agreement between Mount Saint Vincent University and CUPE 3912

How to apply: Send your application accompanied by curriculum vitae and the names of three references to:

Department Chair: Tanja Harrison, University Librarian

Email: tanja.harrison@msvu.ca Application deadline: 11/1/2014



Department/Faculty: Library

Course Name: Introduction to Research in the Information Age Course

Code: LIBR 2100 02 Academic Term: Winter Class Timetable: M 10:30AM

- 11:45AM Course Unit Value: .25

Start Date: 1/6/2014

End Date: 4/30/2014

Qualifications:

Candidates should hold an ALA-accredited Master of Library Science (or Library and Information Science) or equivalent graduate degree in library studies. Experience in the following areas is required: university-level information literacy instruction, familiarity with course management software and the online delivery of information services.

Duties: Preparation, teaching, student consultation, grading and marking, distribution of student evaluation questionnaires, involvement in student appeals, and other duties appropriate to the appointment.

Additional Duties:

This position will teach .25 of a .50 unit course in a team teaching arrangement with a full-time librarian. This position will require coordination and collaboration with the full-time librarian who is also scheduled to teach this course.

Remuneration: Remuneration is in accordance with the Collective Agreement

between Mount Saint Vincent University and CUPE 3912

How to apply: Send your application accompanied by curriculum vitae and the names of three references to:

Department Chair: Tanja Harrison, University Librarian

Email: tanja.harrison@msvu.ca Application deadline: 11/1/2014

Saint Mary's University Department of Finance, Information Systems, and Management Science Part-time teaching position for MGSC 3317.2 – Operations Management Posting Date: October 17, 2013 The Department of Finance, Information Systems, and Management Science is seeking to staff the above course offered January-April 2014. Preferred candidate should have a PhD in Management Science, Industrial Engineering, or a closely related field from an accredited university.

Please forward application letter, CV, names of two references and relevant teaching evaluations to FISMSChair@smu.ca.

Closing Date: November 4, 2013



Department/Faculty: Information Technology

Course Name: Introduction to Web Design & Development

Course Code: INTE/CMPS 2263*02

Academic Term: Winter

Class Timetable: MW 04:30PM – 05:45PM

Course Unit Value: .5

Start Date: 1/6/2014

End Date: 4/30/2014

Qualifications:

A PhD or Masters in a relevant field is required. Candidates with an acceptable, equivalent combination of credentials and experience in web design and development will also be considered. Extensive experience with

HTML, Adobe Dreamweaver, Adobe Photoshop, and Adobe Flash are required. Candidates should have a demonstrated commitment to and satisfactory

experience in teaching information technology courses at the university

level.

The appointee for this course will work under the supervision of the course coordinator. Course design and evaluation methods will be in accordance with the policy of the Department of Information Technology.

Duties: Preparation, teaching, student consultation, grading and marking, distribution of student evaluation questionnaires, involvement in student appeals, and other duties appropriate to the appointment.

Additional Duties: _____

Remuneration: Remuneration is in accordance with the Collective Agreement

between Mount Saint Vincent University and CUPE 3912

How to apply: Send your application accompanied by curriculum vitae and the names of three references to:

Department Chair: Professor Jean Mills, Dept. of Information Technology

Email: jean.mills@msvu.ca Application deadline: 10/18/2013



Part-Time Academic Postings: School of Information Management

(1)Part-Time Academic Posting

School of Information Management

Dalhousie University

Halifax, Nova Scotia

B3H 3J5 Posting Date: August 28, 2013

Application Deadline: September 8, 2013

Position: Part-Time Academic

Department/Location: School of Information Management

Pay Rate: In accordance with CUPE Collective Agreement

Work Assignment: MGMT 1601 – Electronic Information Management

The Sessional Instructor will teach the course “Electronic Information Management” (MGMT 1601) in the Bachelor of Management Program during the 2013 winter session (January-April, 2014; Tuesdays and Thursdays T/R 8:30-10:00am).

Requirements of the Position: Post-graduate degree, preferably in information studies and significant employment experience in an Electronic Information Management setting. Prior undergraduate teaching experience will be an asset and some research experience in Electronic

Information Management or a cognate area will be helpful. The Instructor reports to the Director of the School. Duties include, but are not limited to: Responsibility for all aspects of teaching and administering the class, including lectures, test preparation and evaluation; planning tutorials; supervising teaching assistants; availability for two hours per week for consultation with students. If you are interested in this position, please apply in writing by the deadline to:

Jenn Mitton

School of Information Management

Faculty of Management

Dalhousie University

Kenneth C. Rowe Management Building

6100 University Avenue

Halifax, Nova Scotia B3H 3J5

jenn.mitton@dal.ca

All offers of employment as a part-time academic are conditional upon sufficient student enrolment in the courses and approval by the University. Dalhousie University is an Employment Equity/Affirmative Action employer. The University encourages applications from qualified Aboriginal peoples, persons with a disability, racially visible persons, and women. (2) Part-Time Academic Posting

School of Information Management

Dalhousie University

Halifax, Nova Scotia

B3H 3J5 Posting Date: August 28, 2013

Application Deadline: September 8, 2013

Position: Part-Time Academic

Department/Location: School of Information Management

Pay Rate: In accordance with CUPE Collective Agreement

Work Assignment: MGMT 2601 – Knowledge Management (2 sections) The Sessional Instructor will teach the core Knowledge Management course (MGMT 2601) in the Bachelor of Management program during the 2012 winter term (January – April, 2014). Requirements of the Position: Post-graduate degree, preferably in information studies and significant employment experience in Knowledge Management setting. Prior undergraduate teaching experience will be an asset and some research experience in Knowledge Management or a cognate area will be helpful.

The Instructor reports to the Director of the School. Duties include, but are not limited to:

Responsibility for all aspects of teaching and administering the class,

including lectures, test preparation and evaluation; planning tutorials; supervising teaching assistants; availability for two hours per week for consultation with students.

If you are interested in this position, please apply in writing by the deadline to:

Jenn Cox
School of Information Management
Faculty of Management
Dalhousie University
Kenneth C. Rowe Management Building
6100 University Avenue
Halifax, Nova Scotia
B3H 3J5
Jenn.Cox@dal.ca

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(3)

Part-Time Academic Posting
School of Information Management
Dalhousie University
Halifax, Nova Scotia
B3H 3J5

Posting Date: August 28, 2013
Application Deadline: September 8, 2013
Position: Part-Time Academic
Department/Location: School of Information Management
Pay Rate: In accordance with CUPE Collective Agreement

Work Assignment: MGMT 3601 – Information in a Networked World

The Sessional Instructor will teach the course Information in a Networked World (MGMT 3601) in the Bachelor of Management program during the 2014 winter session (January-April, 2014).

Requirements of the Position: Post-graduate degree, preferably in information studies; prior undergraduate teaching experience; and familiarity with online learning systems. Prior experience teaching in an online format will be an asset and some research experience in information retrieval, information sources, and/or information literacy will be helpful.

The Instructor reports to the Director of the School. Duties include, but are not limited to:

Responsibility for all aspects of teaching and administering the class; availability for two hours per week (either in person or online) for consultation with students.

If you are interested in this position, please apply in writing by the deadline to:

Jenn Mitton
School of Information Management
Dalhousie University
6100 University Avenue
PO Box 15000
Halifax, NS B3H 4R2
jenn.mitton@dal.ca

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(4)

Part-Time Academic Posting
School of Information Management
Dalhousie University
Halifax, Nova Scotia
B3H 3J5

Posting Date: August 28, 2013
Application Deadline: September 8, 2013
Position: Part-Time Academic
Department/Location: School of Information Management

Pay Rate: In accordance with CUPE Collective Agreement

Work Assignment: MGMT 3603 – Beyond Google

The Sessional Instructor will teach the online course Beyond Google (MGMT 3603) in the Bachelor of Management program during the 2014 winter session (January-April, 2014).

Requirements of the Position: Post-graduate degree, preferably in information studies; prior undergraduate teaching experience; and familiarity with online learning systems. Prior experience teaching in an online format will be an asset and some research experience in information retrieval, information sources, and/or information literacy will be helpful.

The Instructor reports to the Director of the School. Duties include, but are not limited to:

Responsibility for all aspects of teaching and administering the class; availability for two hours per week (either in person or online) for consultation with students.

If you are interested in this position, please apply in writing by the deadline to:

Jenn Mitton
School of Information Management
Dalhousie University
6100 University Avenue
PO Box 15000
Halifax, NS B3H 4R2
jenn.mitton@dal.ca

All offers of employment as a part-time academic are conditional upon sufficient student enrolment in the courses and approval by the University. Dalhousie University is an Employment Equity/Affirmative Action employer. The University encourages applications from qualified Aboriginal peoples, persons with a disability, racially visible persons, and women.

(5)

Part-Time Academic Posting
School of Information Management

Dalhousie University
Halifax, Nova Scotia
B3H 3J5

Posting Date: August 28, 2013

Application Deadline: September 8, 2013

Position: Part-Time Academic

Department/Location: School of Information Management

Pay Rate: In accordance with CUPE Collective Agreement

Work Assignment: MGMT 3602 – Professional Communication Skills

The Sessional Instructor will teach one section of the course “Professional Communication Skills” (MGMT 3602) in the Bachelor of Management Program during the 2014 winter term (January-April, 2014. Tuesdays and Thursdays, 10:00- 11:30).

Requirements of the Position: Post-graduate degree, preferably in information studies and significant employment experience in Communication Skills. Prior undergraduate teaching experience will be an asset and some research experience in Communication or a cognate area will be helpful.

The Instructor reports to the Director of the School. Duties include, but are not limited to:

Responsibility for all aspects of teaching and administering the class, including lectures, test preparation and evaluation; planning tutorials; supervising teaching assistants; availability for two hours per week for consultation with students.

If you are interested in this position, please apply in writing by the deadline to:

Jenn Mitton
School of Information Management
Faculty of Management
Dalhousie University
Kenneth C. Rowe Management Building
6100 University Avenue
PO Box 15000
Halifax, Nova Scotia B3H 4R2
jenn.mitton@dal.ca

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